

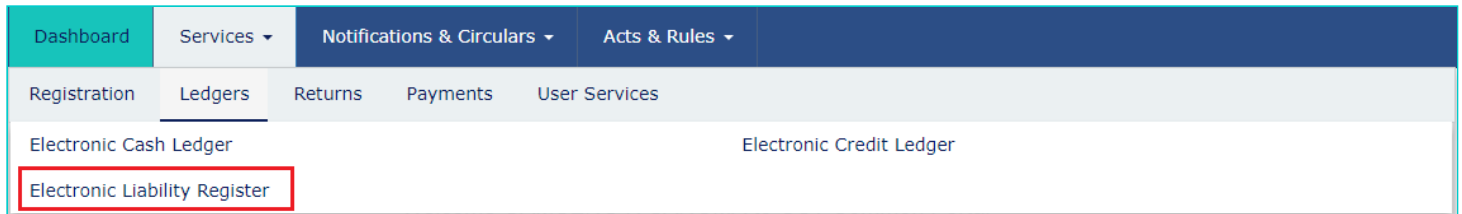
Manual > Electronic Liability Register

How can I view the Electronic Liability Register?

In an Electronic Liability Register, all liabilities accrued by the taxpayer are displayed. Payments made from the Electronic Cash Ledger and/or credit utilised to discharge the liabilities are also shown in the register.

To view the Electronic Liability Register, perform the following steps:

1. Access the <https://www.gst.gov.in/> URL. The GST Home page is displayed.
2. Login to the GST Portal with valid credentials.
3. Click the **Services > Ledgers > Electronic Liability Register** command.



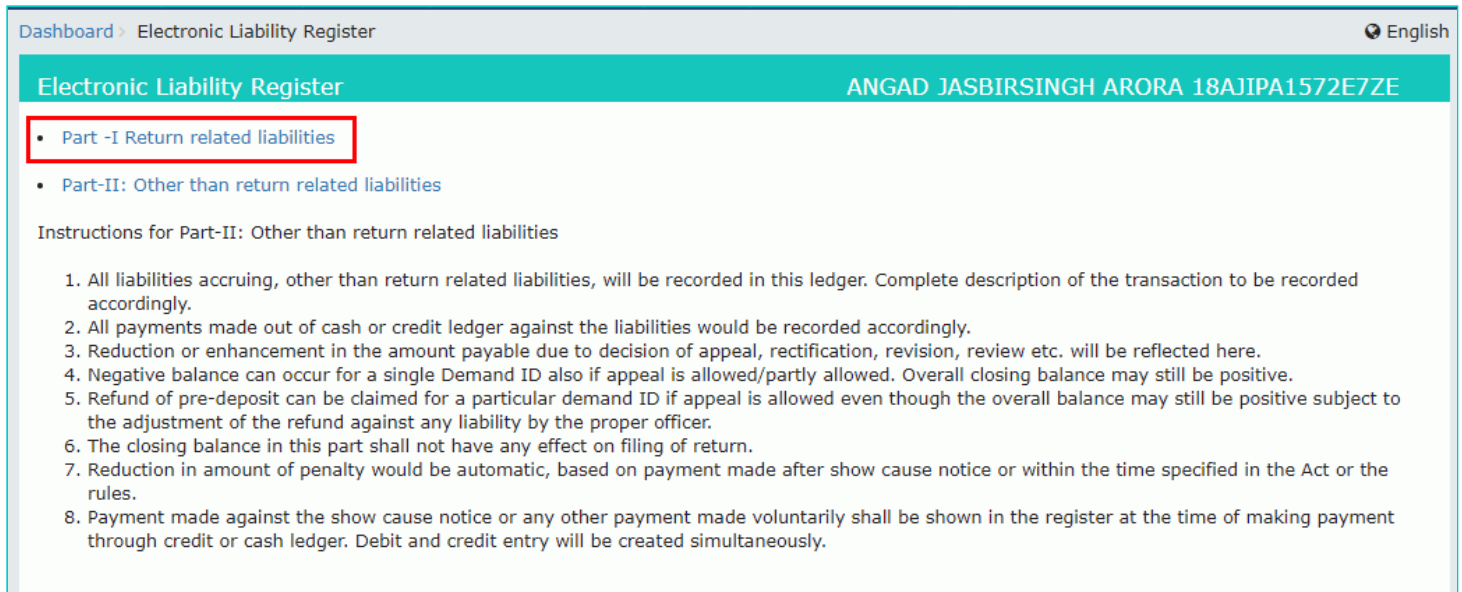
The **Electronic Liability Register** page is displayed.

[Part - 1 Return related liabilities](#)

[Part - II: Other than return related liabilities](#)

Part - 1 Return related liabilities

4. Select the **Part - 1 Return related liabilities** link.



5. The **Electronic Liability Register** page is displayed. From the **Financial Year** and **Month** drop-down list, select the financial year and month for which you want to view the Electronic liability register.

6. Click the **GO** button.

Dashboard > Electronic Liability Register English

Electronic Liability Register ANGAD JASBIRSINGH ARORA 18AJIPA1572E7ZE

Select Period • Indicates Mandatory Fields

Financial Year* Month*

The Electronic Liability register details are displayed.

Note: Click the **SAVE AS PDF** and **SAVE AS EXCEL** button to save the Electronic Liability register in the pdf and excel format.

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ANGAD JASBIRSINGH A ▾

Dashboard Services ▾ GST Law Search Taxpayer ▾ Help ▾ e-Way Bill System

Dashboard > Electronic Liability Register English

Electronic Liability Register ANGAD JASBIRSINGH ARORA 18AJIPA1572E7ZE

Select Period • Indicates Mandatory Fields

Financial Year* Month*

Viewing details of Electronic liability Register for the tax period - Feb-18

Sr. No.	Date	Reference No.	Ledger used for discharging liability	Description	Transaction Type (Debit/Credit)	Amount debited / credited (₹)					Integrated Tax (₹)
						Integrated Tax (₹)	Central Tax	State Tax	CESS	Total	
1	22/03/2018	AA180218000004W	-	Other than reverse charge	Debit	1.00	1.00	1.00	0.00	3.00	1.00
2	22/03/2018	AA180218000004W	-	Reverse charge	Debit	0.00	0.00	0.00	0.00	0.00	1.00
3	22/03/2018	DI1803180000002	Credit	Other than reverse charge	Credit	1.00	1.00	1.00	0.00	3.00	0.00
-	-	-	-	Closing Balance	-	-	-	-	-	-	0.00

Note : Interest liability posted in the Electronic liability register represents interest payable on tax liabilities on supplies attracting reverse charge as well as other than reverse ch

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Top

You can click the link under **Integrated Tax**, **Central Tax**, **State Tax** and **Cess** to view further details.

Note: The Minor Heads include: Tax, Interest, Penalty, Fee, Others and Total. The Minor Head wise balance is displayed for the selected Major Head.

Integrated Tax (₹)					
Tax	Interest	Penalty	Fee	Others	Total
1.00	0.00	0.00	0.00	0.00	1.00

Part - II: Other than return related liabilities

4. Select the **Part - II: Other than return related liabilities** link.

Dashboard > Electronic Liability Register English

Electronic Liability Register ANGAD JASBIRSINGH ARORA 18AJIPA1572E7ZE

- Part -I Return related liabilities
- Part-II: Other than return related liabilities**

Instructions for Part-II: Other than return related liabilities

- All liabilities accruing, other than return related liabilities, will be recorded in this ledger. Complete description of the transaction to be recorded accordingly.
- All payments made out of cash or credit ledger against the liabilities would be recorded accordingly.
- Reduction or enhancement in the amount payable due to decision of appeal, rectification, revision, review etc. will be reflected here.
- Negative balance can occur for a single Demand ID also if appeal is allowed/partly allowed. Overall closing balance may still be positive.
- Refund of pre-deposit can be claimed for a particular demand ID if appeal is allowed even though the overall balance may still be positive subject to the adjustment of the refund against any liability by the proper officer.
- The closing balance in this part shall not have any effect on filing of return.
- Reduction in amount of penalty would be automatic, based on payment made after show cause notice or within the time specified in the Act or the rules.
- Payment made against the show cause notice or any other payment made voluntarily shall be shown in the register at the time of making payment through credit or cash ledger. Debit and credit entry will be created simultaneously.

5. The **Electronic Liability Register** page is displayed.

6. Select the search criteria from the choices available. You can select the **Stay Status** from the drop-down list.

Stay status

Select ▼

Select

Stayed

Un-stayed

All

7. Click the **GO** button.

Dashboard > Electronic Liability Ledger English

Electronic Liability Register

ANGAD JASBIRSINGH ARORA 18AJIPA1572E7ZE

From Date:

To Date:

Demand Id/Reference No:

Stay status:

GO

BACK

The Electronic Liability register details are displayed.

Note: Click the **SAVE AS PDF** and **SAVE AS EXCEL** button to save the Electronic Liability Ledger in the pdf and excel format.

Goods and Services Tax Skip to Main Content | A+ | ANGAD JASBIRSINGH A

Dashboard > Electronic Liability Ledger English

Electronic Liability Register

ANGAD JASBIRSINGH ARORA 18AJIPA1572E7ZE

From Date:

To Date:

Demand Id/Reference No:

Stay status:

GO

Sr. No.	Date	Reference No.	Tax Period, if applicable	Ledger used for discharging liability	Relevant Demand ID / Liability ID	Description
1						Opening Balance
2	08/03/2018	ZA180218008517I	Sep 2017 to Jan 2018		ZA180218008517I	Demand against Summary of order (DRC-07)
3	22/03/2018	DC1803180000007	Sep 2017 to Jan 2018	Cash	ZA180218008517I	Payment against outstanding Demand ID IP1803180000007
4						Closing Balance
5						Opening Balance
6	01/03/2018	ZA1803180000029	Jan 2018 to Feb 2018		ZA1803180000029	Demand against Summary of order (DRC-07) Demand against Summary of order (DRC-07)
7	21/03/2018	DC1803180000001	Jan 2018 to Feb 2018	Cash	ZA1803180000029	Payment against outstanding Demand ID IP1803180000001
8	21/03/2018	DC1803180000002	Jan 2018 to Feb 2018	Cash	ZA1803180000029	Payment against outstanding Demand ID IP1803180000002
9	22/03/2018	DC1803180000008	Jan 2018 to Feb 2018	Cash	ZA1803180000029	Payment against outstanding Demand ID IP1803180000025
10	22/03/2018	DI1803180000003	Jan 2018 to Feb 2018	ITC	ZA1803180000029	Payment against outstanding Demand ID IP1803180000025

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Use the scroll bar to view more details.



Electronic Liability Register ANGAD JASBIRSINGH ARORA 18AJIPA1572E7ZE

From Date To Date Demand Id/Reference No

Stay status

Description	Type of Transaction (DR) / (CR) / (RD) / (RF)	Amount debited / credited (₹)					Balance (₹)				
		Integrated Tax	Central Tax	State/UT Tax	CESS	Total	Integrated Tax	Central Tax	State/UT Tax	CESS	Total
		0	0	0	0	0	0	0	0	0	0
Summary of order (DRC-07)	DR	3	0	0	0	3	3	0	0	0	3
Outstanding Demand ID	CR	3	0	0	0	3	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0
Summary of order (DRC-07)	DR	82,433	0	0	0	82,433	82,433	0	0	0	82,433
Summary of order (DRC-07)	DR	82,433	0	0	0	82,433	82,433	0	0	0	82,433
Outstanding Demand ID	CR	1	0	0	0	1	82,432	0	0	0	82,432
Outstanding Demand ID	CR	1	0	0	0	1	82,431	0	0	0	82,431
Outstanding Demand ID	CR	500	0	0	0	500	81,931	0	0	0	81,931
Outstanding Demand ID	CR	9,500	0	0	0	9,500	72,431	0	0	0	72,431

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You can click the link under **Amount debited/ credited** and **Balance** to view further details.



Electronic Liability Register ANGAD JASBIRSINGH ARORA 18AJIPA1572E7ZE

From Date To Date Demand Id/Reference No

Stay status

Description	Type of Transaction (DR) / (CR) / (RD) / (RF)	Amount debited/credited (₹)					Balance (₹)				
		Integrated Tax	Central Tax	State/UT Tax	CESS	Total	Integrated Tax	Central Tax	State/UT Tax	CESS	Total
		0	0	0	0	0	0	0	0	0	0
Summary of order (DRC-07)	DR	3	0	0	0	3	3	0	0	0	3
Outstanding Demand ID	CR	3	0	0	0	3	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0
		0	0	0	0	0	0	0	0	0	0
Summary of order (DRC-07)	DR	82,433	0	0	0	82,433	82,433	0	0	0	82,433
Outstanding Demand ID	CR	1	0	0	0	1	82,432	0	0	0	82,432
Outstanding Demand ID	CR	1	0	0	0	1	82,431	0	0	0	82,431
Outstanding Demand ID	CR	500	0	0	0	500	81,931	0	0	0	81,931
Outstanding Demand ID	CR	9,500	0	0	0	9,500	72,431	0	0	0	72,431

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Details will appear as below:

Integrated Tax (₹)						
Tax	Interest	Penalty	Fee	Others	Total	
67,200	6,778	566	0	7,889	82,433	